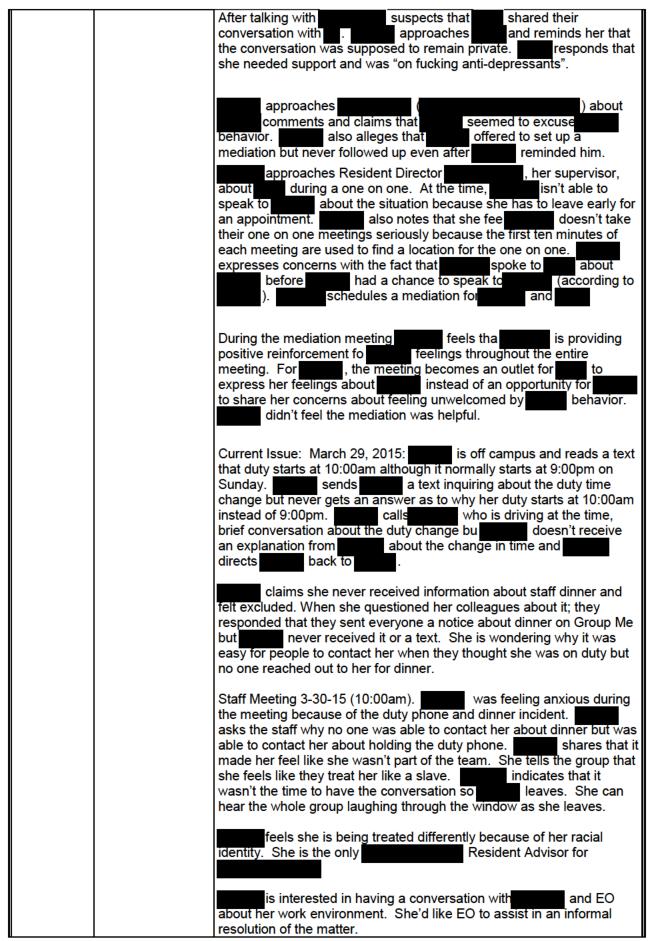


REQUEST FOR ASSISTANCE (RFA) FORM INTAKE INTERVIEW LOG

	Interviewer: MC			RFA #15 –13
Person(s) Request	ing Assistance:			
Contact Numbers (telephone, e-mail, etc	.):		
Status of Person(s) Interviewed (title, po	sition, student status, etc.	<u>):</u> Student Resid	ent Advisor
Requested Assista	nce Pertaining To (na	me, position, policy, proje	ct, etc.) : Allege	d racial discrimination at
To the best of your know	wledge, please fill out th	se following:		
Interviewee Status: Concern Regarding:	Male□ Female x Male □ Female x	Administrator ☐ Faculty		tudent □ Student x
Interviewee Status:	Male□ Female x Male □ Female x	Administrator ☐ Faculty		

Time Line					
Date	Item	Comments			
3-30-15	visits EO and discusses concerns involving racial discrimination from her supervisor and staff.	asked the EO Office for assistance. She did not want to file a formal complaint but seeks and informal resolution. She feels she is being discriminated against based on her race. EO Protocol was reviewed with			



Follow-up: MC contacts after she has a chance to discuss her issues with a same and follows up: says that she does not have any reason to believe is being discriminated. She says its not uncommon for RAs to start their duty early in opening days.
On 4/7/15, MC and SGS meet with saying they would try to spend time independently together and things seemed like they were improving. On 4/7/15, MC and SGS meet with sindicates that she is very professional indicates that she is very professional and doesn't want to mix the professional with the personal. She says on Sunday eve of opening day, so looked at the Group ME message since she confirmed this on phone and saw that was part of the addressee list. She also confirmed that it is not uncommon to ask RA's to report early in the day instead of eve for weekends before start of new quarter. Indicated she tried to mediate a conversation with saying about feeling excluded and doesn't feel she sided with anyone. They left with saying they would try to spend time independently together and things seemed like they were improving. Indicates that two other RAs are seemed like they does not understand why are also and she feels that scheduling, duties and communications are handled in a consistent and equitable manner.
On 4/8/15, MC met with same procedure in the Fall for Winter break about starting earlier in the day. On 3/28/15 sen and (another RA) a text reminding them they were on call the next day, early. At breakfast on 3/29/15, didn't see had called and said he was running late. hadn't heard from until 12:23 pm. sent him a text and asked why she was on duty. She then sent another one and said she was on her way. says was included in the Group Me text for staff dinner. He sent it out. He showed MC the text on the phone but wasn't able to show MC name because she was removed from the group member list.
SGS and MC had checked in with a number of times to inform her that unless she had any further information to share, that there was no reason to believe that she had been discriminated against based on race. They also checked into to see how she was doing since she was moved to had requested to leave because she did not feel "safe."
SGS and MC met with Leonard Jones, Director, UR and with John Purdie, Associate Dir., UR to discuss and the process of the process of the purdie of the purd

	any of the	other R	RA's. They indi	cated to her th	at this would not be	
	possible.		is now living in			